

CITY OF SOCIAL ACTION

Grant Prospectus - 2022



Proudly supporting
youth social action



Department for
Digital, Culture,
Media & Sport



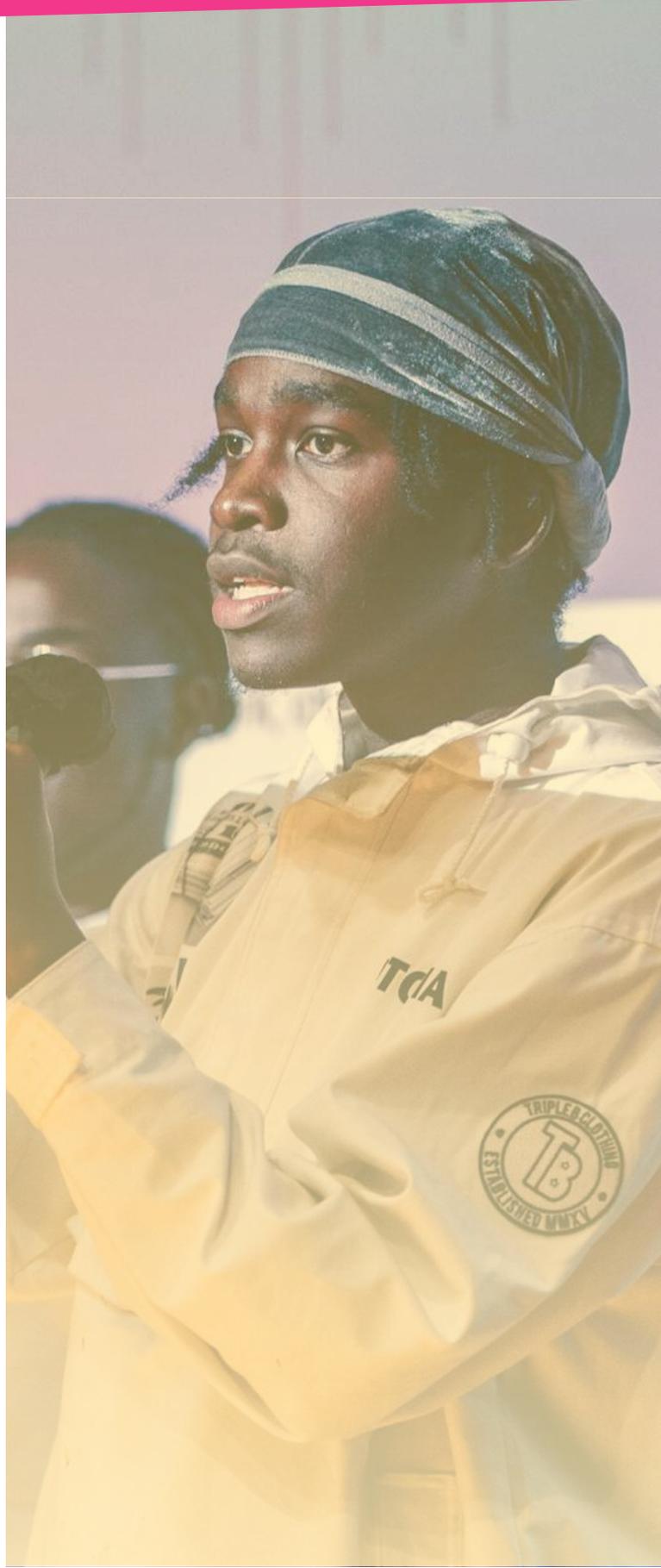
COMMUNITY
FUND



MANCHESTER
CITY COUNCIL

CONTENTS

Introduction	3
Key Information	4
How to Apply	15
Timeline	17
Project Evaluation	18



INTRODUCTION



What is the City of Social Action?

The City of Social Action seeks to make Manchester the place for youth voice, youth leadership and real change led by children and young people themselves.

We know if young people are at the heart of their communities, acting as the experts in their own lives and experiences, then those communities will be better for everyone.

We want to increase opportunities for young people to lead their own social action projects, on issues that are impacting them and their communities.

KEY INFORMATION

We have funding available for projects led by young people that make a positive difference to children, young people and communities.

You can apply anytime between 17th June - Friday 26th August 2022

We welcome applications from groups of young people aged 19 and under, or 25 and under for those with additional needs, or care experienced young people.

The project should take place in Manchester (see the map on the next page).

THERE ARE 2 DIFFERENT POTS AVAILABLE:

Pot 1

GRANTS OF UP TO

£1000

FOR YOUNG PEOPLE

Projects that are led by young people and make a positive difference to children, young people and communities.

Pot 2

GRANTS OF UP TO

£5-7K

FOR ORGANISATIONS

Projects that support increasing the ways that children and young people can have a say in an existing organisation or partnership.



The Wards of Manchester



WHAT IS THE GRANT FOR?

The purpose of the City of Social Action Grant is to give young people and youth led groups the opportunity and freedom to lead on their own social action projects.

'Social action' means any activities that will make a positive difference to children, young people and communities, and are not done for profit.

We want to see:

- **More young people making change in their communities on the issues that are important to them.**
- **More young people owning and leading social action projects.**
- **More opportunities for young people to influence decision making within organisations or in their wider community.**

For these changes to happen, we know that we need to provide support to young people too.

We will provide:

- **Information and support for young people who want to apply for the grant.**
- **Skills building workshops for young people who are successful in receiving funding for their project.**
- **Opportunities to network with other young people doing similar projects.**
- **Connecting you to different organisations in the city working on similar issues**

**POT
ONE**

GRANTS OF UP TO
£1000

Projects which are led by young people and make a positive difference to children, young people and communities.

Here's some examples of projects we have funded before from Pot 1:

SPOOKYFEST

"Our senior youth group really wanted to give back and make a difference within their community and show themselves in a positive light. We as a staff team supported the young people to plan and deliver a family fun day event for Halloween.

This was all done in a local park and they young people planned activities that would suit all age ranges. They did this by looking back at other community events that BMCA had done and together we evaluated what had worked well and this helped to influence plans."



PHONE

"The film project 'Phone' has allowed 12 young people to co-create a piece of work that truthfully reflects their concerns and experiences [of violence affecting young people].

Not all of these 12 young people knew one another before the project began but they now have new connections with peers that share similar interests, goals and values.

This will lead to them being able to create more opportunities for each other in the future as they work together and collaborate on different projects."

QUIET

"[Young people] identified the barriers they face as deaf young people and came up with possible ways to overcome those barriers.

They named their movement 'Deaf & Proud' and designed a model headquarters building. They specified it should include an 'empowerment' floor with a café, meeting space, planning & promotion space; a 'development' floor including spaces for training & skills, tech production, employment & business advice; and a leisure floor where they could meet and relax.

They made model figures holding placards with messages of protest which they would like to get over to a wider audience, and produced pieces of artwork in the style of placards that could be carried at a protest/awareness raising march.

The pop-up will be exhibited in community spaces around Manchester to raise awareness of deaf issues and how deaf young people feel about the barriers they face."



POT TWO

GRANTS OF UP TO

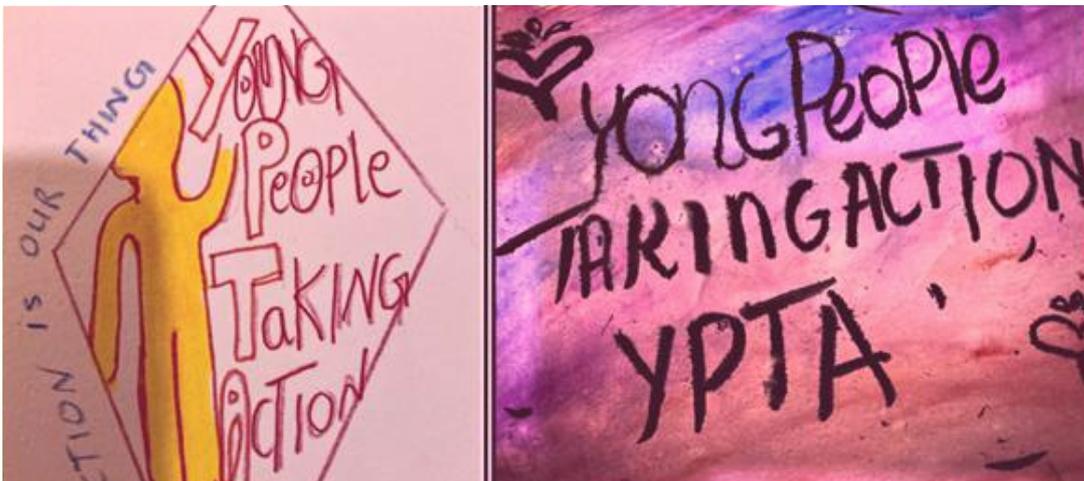
£5-7K

Projects that support increasing the ways that children and young people can have a say in an existing organisation or partnership.

This funding is for projects or pilot projects that will support organisations to work directly with young people to either establish or strengthen youth voice within your organisation.

This funding could:

- support the development of a youth forum through which young people can voice their opinions about decisions that affect them and come up with ways of tackling them
- help to raise the voices of young people in governance and the running of an organisation through the development of a youth voice group



Young People from Levenshulme Youth Project designing logo's for their youth forum which they named 'young people taking action'.

WHAT WE WILL FUND

<p>Food, equipment and resources</p>	<p>Things like food and drinks for participants, stationary and art supplies, electronic equipment, sports or games equipment, room hire costs.</p>
<p>Transport Costs</p>	<p>Things like bus and tram fare, taxis, petrol mileage or minibus hire to transport people to and from your activities.</p>
<p>Volunteer expenses</p>	<p>Things like travel costs for volunteers to travel to and from your activities and subsistence costs for volunteers to buy lunch while they are volunteering.</p>
<p>DBS checks</p>	<p>You might need to get these for staff and volunteers if your activities are for people under 18 or vulnerable adults.</p>
<p>Staff Salaries</p>	<p>Things like paying youth workers or other staff who are supporting your group to run your project.</p>
<p>Training and skills building activities</p>	<p>We will fund training that you need to do to deliver your project. This might be anything from first aid training to podcast production or public speaking training, depending on what your project is.</p>
<p>A proportion of your core costs</p>	<p>This means the general costs of running the organisation that's supporting you to do your project. Any core costs must be clearly related to the scale of activity delivered under this funding.</p>

WHAT WE WON'T FUND

<p>Items not related to the cost of your activities</p>	<p>We won't fund anything that is for your personal use only, like new headphones, shoes, clothes, or your weekly food shopping. We also won't fund resources that you don't intend to use for this project, e.g. your friends wants you to buy some new footballs for the sports team at your youth club even though you won't be using footballs for your project.</p> <p>(It is OK for you to buy items to use for your project, and then donate them for other people to use once your project is over.)</p>
<p>Purchase of vehicles or property</p>	<p>You won't be able to use this funding towards buying a car or a minibus for example, or towards buying a house or a commercial property (like a shop).</p>
<p>Building renovation/repair costs</p>	<p>We won't pay for things like fixing plumbing or roofs, putting in a new bathroom or kitchen, or repairing structural damage to a building.</p>

All costs must be reasonable and it must be clear how what you spend will meet the needs of the project.

You will need to keep a record of everything you spend, this includes keeping all your receipts. We can help you with how to keep track of your budget.

CAN I APPLY?

Pot 1 + Pot 3

This pot is open to groups of young people

- The group should be made up of young people aged 19 and under, or 25 and under for those with additional needs, or care experienced young people.
- Young people in the group should be in charge of making decisions about the groups activities.
- The group should be not-for-profit
- The group should be based in the Manchester area and/or mainly work with people who live in Manchester.

Pot 2

This pot is open to youth led groups (described above) as well as organisations working with children and young people. Eligible organisations should:

- Have a constitution
- Be a not-for-profit organisation
- Be an organisation mainly working with Manchester residents
- Provide or be seeking to provide opportunities for children and young people/service users to be involved in the management and or decision-making processes in your organisation
- Demonstrate a commitment to equality and inclusion



WHAT IS A 'NOT-FOR-PROFIT' ORGANISATION?

Not-for-profit includes voluntary, community and faith organisations, co-operatives and mutual societies, non-governmental organisations, education providers; organisations that are value driven and principally invest any surpluses to further social, environmental or cultural objectives.

You cannot apply if you are a private sector or "for profit" organisation.

WHERE WILL WE SEND THE MONEY?

We will pay the grant into the bank account of your chosen organisation, who will look after the money for you.

Your group might meet through an existing organisation which does have a bank account, some examples include:

- a youth club
- a theatre group
- an after school club
- a community centre
- a charity



HOW TO APPLY

Make sure you've read these guidance notes carefully, and contact us if there's anything you aren't sure about at

r.garbutt@youngmanchester.org or by call/text to **07593 558198**

You can download the application form from www.youngmanchester.org/cityofsocialaction.

There are two ways you can submit your application:

By email

Send your completed application form to applications@youngmanchester.org and include 'City of Social Action Grant' in the email subject.

By post

Send a printed copy of your completed application form to:

Social Action Coordinator
Young Manchester
Centurion House
129 Deansgate
M3 3WR

The final deadline for applications is **26th August 2022 at 5pm.**

We will email you to confirm we have received your application.

SUPPORT WITH YOUR APPLICATION

If you have any questions about the application or if the application presents a barrier, you can contact Rachel Garbutt, Social Action Coordinator by email at r.garbutt@youngmanchester.org or by phone or text on **07593 558198**

HOW AND WHEN DECISIONS WILL BE MADE

Applications will be considered on an ongoing basis and you will hear back from us within a maximum of 6 weeks from submitting your application. The decision making panels will meet in:

- w/c 24th July 2022
- w/c 28th August 2022

All applications will be scored and ranked by a panel made up of young people, based on criteria that has been decided by young people.

WHAT WILL HAPPEN AFTER DECISIONS HAVE BEEN MADE?

We will let you know by email whether your application has been successful or not and we will provide written feedback, for people who would like it.

If you are successful, you will be need to go through 'due diligence' checks with us – this means we will ask the organisation you are supported by to send us things like their Safeguarding policies. We will provide more information on what is needed at the next stage.

We will send you a grant agreement with our terms and conditions for you to sign and return.

FUND TIMELINE

17th June 2022

Rolling application opens

22nd July 2022

Deadline for Panel 1

Week of 24th July

Decision making Panel 1

26th August 2022

Final Deadline for Panel 2

Week of 28th August 2022

Decision making Panel 2

From August 2022

Project Delivery starts

December 2022

Completion of all projects

January 2023

Projects reporting complete

PROJECT EVALUATION

You'll need to record of some key pieces of information about your project, including:

- Numbers of people taking part in your project
- Stories and photos (we call these 'case studies')
- How much you have spent and on what

We can help you with your project evaluation and can provide templates for you to use for things like your end of project summary and your financial report.

We'll ask you to send us your project evaluation by the end of January 2023.

Thank you for your application

We look forward to receiving your applications!

For any questions you may have about the fund, please contact Rachel Garbutt at Young Manchester on r.garbutt@youngmanchester.org or by phone on 07593 558 198.





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