

Trustee Recruitment Pack

2024

young
manchester

INTRODUCTION

Our vision is of a Manchester where every child and young person can shape their city and realise their full potential through vibrant, connected, and inclusive opportunities.

Every day at Young Manchester we see children and young people thriving, accessing outstanding opportunities, learning new skills and having fun. We see young people taking the lead and creating positive change in their communities.

We also see many more young people who are not able to take part, who do not feel empowered to make positive change, who don't feel included or, because of things going on in their lives, just aren't having the fun they deserve.

There are very real challenges in society behind this. Manchester is young – 2 in 5 of our citizens are aged 25 or under. Nearly half (42%) of our children are currently living in poverty. The inequalities they and others face have been exacerbated by the COVID-19 pandemic and pressures will continue to grow as we face the current cost of living crisis.

However we look at it, we know the challenges children and young people in Manchester face cannot be addressed by one solution or organisation alone. And we know that those solutions won't work if our children and young people aren't part of shaping them.

This is where Young Manchester comes in. We are a youth-led charity, pioneering ways for young people to truly be involved in decisions that impact them. We bring people together and open the doors for children and young people in our city. Our membership model strengthens, connects and champions individuals and organisations (of all ages) who want to support children and young people in Manchester. We put young people and youth voice at the heart of everything we do.

Since 2018, we've supported over 200 charities with over £12m of funding to support over 40,000 children and young people. But we won't stop here.

OUR VISION & APPROACH

Every child and young person in Manchester can shape their city and realise their full potential through vibrant, connected, and inclusive opportunities.

Our Aims

- All children and young people in Manchester can inform and meaningfully shape the services for them and their communities and the future of the city
- Manchester is a city for all children and young people, where the benefits of economic growth are experienced by all
- All children & young people in Manchester have access to high-quality play or youth provision
- Manchester has a strong, vibrant and sustainable Voluntary, Community and Social Enterprise (VCSE) sector supporting children and young people to be happy, healthy, safe and realise their full potential

Our Shared Values

- Be actively inclusive, non-discriminatory and anti-racist
- always work for the best interests of children and young people
- Be open, transparent and collaborative for the benefit of children and young people
- Place listening to, and acting on, the lived experiences of children and young people at the heart of your work
- Be ambitious and strive for the best for all children and young people across Manchester.

Our Activities

- Engaging children and young people in Young Manchester's work, and encouraging and resourcing others to do the same
- Influencing and shaping investment, policy and practice locally and nationally that supports outstanding opportunities for children and young people
- Resourcing high quality provision for all children and young people through grants funding, with targeted programmes for the most excluded
- Generating opportunities for networking, partnership, learning and capacity building for VCSE staff and volunteers in the youth and play sector and beyond.

TRUSTEE RECRUITMENT

Role Title: Young Manchester Trustee

Background: Business development/management, business, city council, organisation with a GM-wide remit

Remuneration: The role of trustee is not accompanied by any financial remuneration, although expenses for travel may be claimed.

Location: Most board meetings take place in central Manchester or online. However, once or twice a year, the board meets outside the city centre for our annual members meeting and board away day.

Time-frame: Interviews are expected to take place week commencing 11th/20th November 2024

Application Deadline: 12 Midday on Friday 15th November 2024

Term: Initial terms are 3 years

1.0 Role Summary

- Work with the other trustees to ensure Young Manchester is carrying out its purposes for the public benefit
- Manage Young Manchester's resources responsibly
- Act with reasonable care and skill
- Ensure Young Manchester is accountable by supporting and challenging its leadership
- Work closely with Young Manchester's leadership to execute our corporate engagement strategy in alignment with our vision, mission and values.
- Comply with Young Manchester's governing document and the law

[You can find more information on being a charity trustee here \(gov.uk\)](#)

2.0 Main Responsibilities

Strategic Oversight:

- Develop and support strategic management to work towards the organisation's mission and goals.
- Identify potential risks and contribute to creating strategies to reduce them, while ensuring legal and regulatory requirements are met.
- Contribute to developing and reviewing policies/ procedures for effective governance and legal compliance.
- Provide support and guidance to the CEO and the team.

Governance:

- Attend and participate in board meetings, providing personal opinions on decisions and supporting the implementation of board purpose.
- Monitor, oversee and evaluate the performance of the organisation, including financial and operational effectiveness, and adherence to strategic goals.

Financial Supervision:

- Review and approve budgets, ensuring funds are used effectively and align with organisational values.
- Observe financial statements and reports, ensuring clearness and accountability in fiscal management.

3.0 Person Specification

Business Background

- Experience in business, finance, entrepreneurship, or senior management.
- Ability to offer business acumen to help guide Young Manchester's strategy, particularly in areas such as financial sustainability, operational efficiency, and risk management.
- Capable of leveraging networks and connections from the business sector to support the charity's growth and development, including potential opportunities for fundraising or sponsorship.
- Demonstrates a passion for using business expertise to drive positive social outcomes for young people, aligning with the charity's mission of youth empowerment.

Local Government Representative Trustee

- Current or previous employment within Manchester City Council, Greater Manchester Combined Authority or a related Manchester or GM Level public sector body, with a strong understanding of local government policy, governance, and funding processes.
- In-depth knowledge of youth services, education, and public health policies that impact young people in Manchester, with a clear understanding of how these services are delivered at a local level.
- Ability to align the charity's work with Manchester's broader strategic priorities for children and young people, ensuring coordination between public sector services and the charity.
- A strong advocate for young people, able to bridge the gap between Young Manchester and local government to ensure that youth needs are reflected in local policies.

Desirable

- Knowledge and experience of charity/corporate fundraising and communications.
- Skills and experience in one or more areas of non-executive governance and management. E.g. strategic planning, business management, financial/accountancy, understanding of HR issues, experience of Trusts or other grant giving bodies particularly fundraising and legal knowledge.

4.0 Time Commitment

- The Board meets 6 times a year.
- You may also be asked to attend subgroups as part of task-and-finish groups. An annual board away day will also require your presence.
- Attendance at other meetings or events is encouraged but optional.

5.0 How to apply

Please send a copy of your CV and a covering letter (no more than 1 A4 side) highlighting which role you are applying for (Young Trustee/ Business Background/ Local Government Representative) and why you would be a good fit for the role and the organisation to recruitment@youngmanchester.org.

Please also complete a [Equality-and-diversity-monitoring-form \(YM\).doc](#) which will be stored separately from your application and will at no time be connected to you or your application.

If you are successful, we will ask you to provide details for a professional contact who can provide a reference for you that will comprise of a brief statement of their relationship to you and over what period they have known you.

Recruitment timetable

Deadlines for applications: 12 Midday on Friday 15th November 2024

The successful candidate will be appointed subject to DBS checks and references.

If you would like any more information, or an informal chat about Young Manchester and the trustee roles, please email recruitment@youngmanchester.org

**We look forward to
hearing from you!**

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manchester